

# „Corona- FAQ“ by the ÖH Mozarteum

Status: 18th of may 2020

Indication beforehand: please note, that (e.g. because of decrees by the government) the regulations set out in this FAQ could change anytime!

If you have specific questions, please use the headword search ☺

If you don't find the answers there (e.g. for very specific questions), you'll find the detailed and valid plan for the openings here: <http://moz.ac.at/de/university/corona.php>

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- 1.) Overall informations for entering and stay in all buildings of the university

## Entering the buildings

### a) Who can enter the univerty buidings?

In principle, all teachers, students and employees of University Mozarteum are allowed to enter the university buildings starting on the 18.05.2020. Teachers and students have to register to enter the building. People in risk groups are being advised, NOT to visit the university.

### b) Am I in a risk group?

You'll find the regulations regarding this here:

[Yhttps://www.ris.bka.gv.at/Dokumente/BgblAuth/BGBLA\\_2020\\_II\\_203/BGBLA\\_2020\\_II\\_203.html](https://www.ris.bka.gv.at/Dokumente/BgblAuth/BGBLA_2020_II_203/BGBLA_2020_II_203.html)

### c) Do different opening hours apply?

Yes. You can find the opening hours of the different buildings on the homepage of the university. (<http://moz.ac.at/de/university/standorte/index.php>)

Please note, that the opening hours can change!

d) How do I register to enter?

That depends on why you want to enter. You can find the detailed regulations at the corresponding bullet points.

e) Which entrance should I use?

All buildings are to be entered and exited via the main entrance exclusively.

f) Are there checks at the entrance?

Yes. This task will be taken over by the Portiers and external guards.

g) Do I have to identify myself before entering?

Yes. Your student ID is enough.

h) Why do I have to put my name down in a list upon entering and exiting?

This is the most important part of the measures and basic requirement for reopening the university. The reason is simple: In case of a Corona infection, the university has to be able to retrace who could have been in contact with the infected person. That's why a phone number has to be entered in a list as well: Like that you can be contacted as quickly as possible to sort out if you've had contact with the infected person.

i) Can I enter the university if I feel sick or unwell?

Please don't. If in doubt, stay home!

j) I heard that your temperature is taken at the entrances. Is that true?

No, generally that isn't planned. If you **WANT** your temperature taken, a contactless thermometer is available at the Portier's office.

### **Stay in the buildings**

a) How do I enter the practise- /classrooms?

The electronic system is deactivated at the moment. After entering the building you go to the Portier, who will open your designated room for you.

b) Do I have to wear a mask in the building?

Yes. In principle, masks are mandatory for the entire stay.

c) I don't have a mask or have forgotten my mask at home. Can I go to university anyway?

Yes, there are masks at the entrances. But because the supplies don't last forever, please bring your own mask if possible.

d) Can I take the mask off to sing/play?

If you are in the room alone (e.g. to practise), yes.

During lessons the mask can be taken off, if the min. distance of 1,5 meters (For singers and wind instruments 2 meters) is observed. Please try not to sing/play in the direction of the teacher.

e) Can I/ do I have to disinfect my hands?

Throughout the building, you can find disinfectant. Upon entering the building, disinfecting your hands is mandatory.

f) Do I have to observe the minimum distance even when wearing a mask?

Yes, absolutely. At all times, a minimum distance of 1,5 m (in practise rooms 2 m) has to be observed.

### **Leaving the bulding**

a) Can I leave the building through a side exit?

Absolutely not. Even though the other exits aren't closed because they are emergency exits, it is essential you leave the building where you've entered it.

b) Do I have to mark me exiting into the list at the exit?

Absolutely! This is one of the most important parts in the plan to reopen the university.

## **2.) Classes in broad terms**

a) Which classes take place?

For the time being, only artistic individual lessons are taking place. During these, a maximum of 3 people are allowed in the room (e.g. professor, student, pianist).

b) When will classes with more students start?

You can find this information in the valid „Stufenplan“. The link to that is:

<http://moz.ac.at/de/university/corona.php>

c) Do I have to take part in classes physically taking place in the university?

No! All classes taking place in person are happening on a 100% voluntary basis- from your side as well as the professors. You cannot be „forced“ to attend ZKF classes at the university. That also means: Please have sympathy, if your teachers do not wish to teach in person.

### 3.) **Regulations for ZKF classes**

#### a) Who gets classes?

Generally, all students can receive lessons. Because of the regulations though, (e.g. regularly opening the windows to ventilate etc.) the room capacities are limited. This is why lessons for students who are graduating this year, have priority. Please note, that the internal regulations can vary from department to department, which is related to the room and organisational capacities.

#### b) How do I register to enter the building for my ZKF class?

You arrange a time for your lesson with your professor. They will register you through the office. You don't have to do anything and are automatically on the list of people allowed in the building for that day.

#### c) Do I have to keep distance from my teacher?

Yes, please even 2 m in the classrooms.

#### d) Is „Korrepetition“ possible?

Yes. A maximum of 3 people is allowed in the room, so a pianist can attend.

#### e) Can I take the mask off for my lesson?

Yes, if the minimum distance of 1,5 m (2 m for singers and wind instruments) is observed. To the singers and wind instrument players: Please be careful, not to sing/play directly on direction of the teacher.

#### f) Do I have to take part in lessons at the university? Do I have the right to have ZKF classes at the university?

No! All classes taking place in person are happening on a 100% voluntary basis- from your side as well as the professors. You cannot be „forced“ to attend ZKF classes at the university. That also means: Please have sympathy, if your teachers do not wish to teach in person.

### 4.) **Regulations for practising**

#### a) Who can practise at the university?

In principle, all students. Because the resources are limited, though, students graduating this year are prioritized.

b) How do I register to practise?

You write your department office (in some cases e.g. INAM, also the „Institutssekretariat“) an e-mail with the practise hours you'd like to have. The office will respond, if and when you can practise and in which room. If the feedback is positive, you are automatically on the list of people allowed in the building on that day.

c) What deadlines do I have to observe to register for practising?

Please understand, that the offices will receive tons of e-mails in the coming weeks. That is why the registration with the office has to happen two (better: four) days before. Within the departments the deadlines are earlier. The earlier you write the offices, the easier their job is.

## 5.) **Working in the computer room**

a) Is the computer room open?

In principle, yes. But we had to reduce to amount of computers from 14 to 10 in order to observe the distancing rules.

b) Do I have to register to use the computer room?

Yes. An e-mail to [jonathan.volbers@oeh-mozarteum.at](mailto:jonathan.volbers@oeh-mozarteum.at) with these informations: name and approximate time span for your work two days in advance is enough.

c) Can I use the copy machines?

Yes, that is possible without restrictions.

d) Is there anything to pay attention to for working in the computer room?

Except for the usual regulations (masks, distance, disinfecting), no. All information can be found on the door of the computer room. You'll also have the possibility to disinfect the keyboards and mice with wipes.

## 6.) **Use of the library**

Can the libraries be used?

In principle, yes. The reading rooms remain closed.

Lending via e-mail is possible through [leihstelle.bibliothek@moz.ac.at](mailto:leihstelle.bibliothek@moz.ac.at)

More Infos: <http://moz.ac.at/de/bibliothek/index.php>

## 7.) **ÖH office**

### a) Is the ÖH office open?

Starting on the 19.05.2020 we offer a limited office operation. Mondays, Wednesdays and Fridays we will be available to answer your questions between 10 and 12 am.

### b) Do I have to register to enter the building?

If you're not on the list of people allowed in the building on that day anyway, yes. An e-mail to [vorsitz@oeh-mozarteum.at](mailto:vorsitz@oeh-mozarteum.at) with these infos: name and the time you want to come is enough. If you arrange a meeting with someone on the team directly, you don't have to register, we'll take care of it.

## 8.) **Questions for re-entry to Austria.**

### a) Can I enter Austria from a neighboring state to attend my lessons?

In principle, yes.

### b) Which documents do I have to show at the border?

ID, confirmation of inscription (to be generated in mozonline) or a student ID, if possible your residence registration or „Pendelbestätigung“. Plus, evidence that you want to take part in lessons at the university (e.g. e-mail with timetable from your professor, e-mail by the chancellor concerning the re-opening of the university).

### c) Do I have to quarantine for 14 days?

No. Commuters are excluded from the quarantine regulations and students who travel to take part in classes, are defined as commuters. Please do NOT sign the commitment to self-quarantine and, if you have to, rely on the regulation by the minister for „Soziales, Gesundheit, Pflege und Konsumentenschutz“ regarding the regulations for re-entry from neighboring states:

"§ 4. Diese Verordnung ist auf (...) den Pendler-Berufsverkehr nicht anwendbar."

You'll find the complete regulations here:

[https://www.ris.bka.gv.at/GeltendeFassung.wxe?](https://www.ris.bka.gv.at/GeltendeFassung.wxe?Abfrage=Bundesnormen&Gesetzesnummer=20011072)

[Abfrage=Bundesnormen&Gesetzesnummer=20011072](https://www.ris.bka.gv.at/GeltendeFassung.wxe?Abfrage=Bundesnormen&Gesetzesnummer=20011072)

### d) At the border I signed a commitment to self-quarantine for 14 days. Do I have to adhere to it, even if I didn't have to sign it?

We strongly advise to adhere to it, even if it is annoying!

### e) How do I best enter the country?

The best way is via land route (train or car). For the re-entry via plane there are even stricter regulations regarding quarantine rules.

f) I have more questions regarding crossing the border or come back from a non-neighboring state. Who can I turn to?

The best source of information are the authorities on site. We are also available through the usual contact possibilities and help, where we can.

## 9.) **Other**

a) I have financial problems because of Corona. What can I do?

We have organised a special fund. All infos regarding that are on our homepage (directly on the landing page): [www.oeh-mozarteum.at](http://www.oeh-mozarteum.at)

b) ? Are common rooms like the student lounge open?

No, all common rooms are closed for the time being.

c) I'd like to work in the MediaLab, is that possible?

Yes, starting on the 6th of June. If you need to use the MediaLab for your master thesis, it's possible after registration. Please turn to the person teaching that class.

d) Can I borrow equipment from the MediaLab?

Yes. Turn to [medienverleih@moz.ac.at](mailto:medienverleih@moz.ac.at).

The MediaLab is open for lending out on Monday, Wednesdays and Fridays from 2-4 pm.

e) My graduation had to be postponed because of Corona. Do I have to pay the fees for a semester more?

To avoid that, multiple deadlines (eg. „Nachfrist“) were extended. For more information, please turn to the office for your department.

f) Can contributions and tuition fees for this semester be refunded?

The ministry of education (unfortunately) ruled, that there is no refund. In very difficult cases (e.g. in financial hardship, if you as a PG student haven't received any or barely any lessons etc.), please contact us: [vorsitz@oeh-mozarteum.at](mailto:vorsitz@oeh-mozarteum.at).